

REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS  
Of  
Alpha Charter of Excellence  
1223 SW 4 Street Miami, Florida 33135  
May 12, 2022

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**Minutes**

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**I. Call To Order and Roll Call** - meeting called to order at 2:03 p.m.

Present Board Members: Lisa Capote, JC Fernández, Rosana Salgado, Dr. Judith Stein, Dr. Celia Suarez

Other Present: Isabel Navas, Principal

Meeting ID: 985 6028 6532 Passcode: ace

**II. Public Comment** (limited to agenda items only)\*

**III. Approval of Agenda**

Lisa Capote motioned to approve the agenda as presented second by Rosana Salgado, unanimously voted. Motion Approved.

**IV. Approval of Minutes:** January 13, 2022 - JC motioned to approve the minutes as presented, second by Rosana Salgado, unanimously voted. Motion Approved.

**V. Proposed Budget SY: 2022-2023**

The proposed budget was reviewed by the board. Ms. Isabel Navas reviewed the line items and mentioned the budget was created with 290 student enrolled. Lisa Capote asked how many students we have for next school year enrolled. Ms. Navas stated we currently have 260 students. Lisa Capote and JC Fernandez agreed the budget should reflect a lower enrollment count. Ms. Navas will provide the budget with the requested 270 student count.

**VI. Old Business:**

1. Current Facility Lease (7<sup>th</sup> Amendment) was reviewed by the board. Lisa Capote motioned to approve as presented, second by Rosana Salgado, unanimously voted.
2. Ms. Isabel Navas is working with M. Cintron in looking for another building for the charter school. The buildings I have been able to find doesn't meet the square footage needed (30K SQ).
3. Building Hope will assist us with a loan if needed when finding a building.
4. Charter school contract has been reviewed by J. Woods. The board members of the district will be approving the contract in June 2022. The contract will be renewed for the next five years.
5. Audit Engagement letter was signed by the board president. King and Walker will be providing the audit services for the next three years beginning July 2022.
6. **Resignation of Board member (Rosana Salgado).** Ms. Salgado submitted her resignation from the board. Ms. Navas and the board thanked R. Salgado for so many years of dedication and commitment to our school. We will miss you.

**VII. New Business Updates:**

1. Summer School will be hosted here in school from June 27<sup>th</sup> - July 29<sup>th</sup> from 8:30 a.m. to 1:30 p.m. The school applied for the Summer National School Lunch program. It was approved this week. The school will be addressing learning loss from the pandemic for students in grades K-3.
2. Ms. Navas recommended to the board to approve reimbursement for professional development through Beacon Educator Online PD courses. Teachers and staff would need to register, pay out of pocket and pass the course with a certificate before the school reimburse them. JC Fernandez asked how they were measured satisfactory and how did administration know they passed. Ms.

Navas explained the program will not release until the person receives an 80 or higher average. JC motioned to approve the reimbursement plan, second by Dr. Judith Stein, unanimously voted. Motion Approved.

3. American Rescue Grant (ARP) was reviewed and provided to the board. The funds will be used to assist students with learning deficiencies caused by the pandemic. The budget narrative was provided to the board with the account title and narrative of all line items. Ms. Navas will be submitting the grant to the district before the deadline May 23, 2022.
4. Principal Evaluation was presented to the board. Motioned to approve the evaluation by Lisa Capote, second by Dr. Judith Stein, unanimously voted. Motion Approved.
5. Continuous Improvement Plan reflection and action plan was reviewed with the board as well as the Iready AP3 results for K-2 grades.
6. ESE Contract was provided and reviewed by the board. Ms. Navas explained this vendor will assist with the paperwork and compliance with the MDCPS ESE Department. Dr. Celia Suarez asked if this vendor is approved by MDCPS. Ms. Navas replied, "yes." JC Fernandez motioned to approve the vendor for next school year, second by Dr. Celia Suarez, unanimously voted. Motion Approved.
7. Tax Return was reviewed and presented to the board. Ms. Navas stated the returned is informational and all content was correct. JC Fernandez motioned to accept and for board to sign, second by Rosana Salgado, unanimously voted. Motion Approved.

8. **Extended Public Comment (non-agenda items only)**

9. **Comments from the Board (non-agenda items only)\*** Rosana Salgado thanked the board for all the support and guidance while serving as a parent on the ACE Board. Rosana has decided to resign from the board at the end of this school year 2021-2022. Ms. Navas and the board are very appreciative for all the years of commitment Ms. Salgado provided to our ACE community. Ms. Navas wishes Ms. Salgado the very best together with her family. We will miss her.

10. **Reconfirmation of Next Board Meeting on July 14, 2022.**

11. **Adjournment:** Lisa Capote motioned to adjourn at 2:50 p.m., second by JC Fernandez, unanimously voted. Motion Approved.

*\*Individuals wishing to address the board of directors under Public Comments are requested to sign-up with the recording secretary prior to the start of the meeting. Individuals are limited to three minutes for their comments. \*The board will not respond to extended public comments during the meeting but will follow up in the most appropriate and time-effective manner.*

The undersigned hereby certifies that Lisa Capote is a Director and/or Officer of Alpha Charter of Excellence, a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation & the individual charter schools sponsored by the said corporation. The minutes were adopted by the Board of Directors at a meeting held on July 14, 2022 that minutes were approved/adopted. Alpha Charter of Excellence, Inc. A Florida not-for-profit corporation

By: X  Lisa Capote, Board President